



**ALCOHOL BEVERAGE CONTROL ADMINISTRATION**

Spirits & Wine Division  
900 Pennsylvania Avenue, 4<sup>th</sup> Floor  
Charleston, West Virginia 25302  
(304) 356-5500

Report For The Month Of:

\_\_\_\_\_, 20\_\_

License # \_\_\_\_\_

**DISTILLERY/MINI-DISTILLERY REPORT OF PRODUCTION, INVENTORY, AND SALES**

Report due 15<sup>th</sup> day of  
the following month for  
which report is made.

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<b><u>RETAIL SALES</u></b> (report in bottles):	<u>375 ml</u>	<u>750 ml</u>	<u>    ml</u>
1. Inventory Beginning of Month	_____	_____	_____
2. Purchased from ABCA	+ _____	+ _____	+ _____
3. Sales	- _____	- _____	- _____
4. Breakage, Leakage, or Spoilage	- _____	- _____	- _____
5. Used as Samples	- _____	- _____	- _____
6. Total Ending Inventory	=====	=====	=====
7. Total Retail Sales (pre-tax)		\$ _____	
8. 10% of Total Sales (Line 7 x 10%)		\$ _____ (remit)	

I certify that this report is true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**MONTHLY REPORT OF PROCESSING OPERATIONS**

PART I - BULK INGREDIENTS			PART II - FINISHED PRODUCTS		
TRANSACTION (a)	WINE (Proof gallons) (b)	SPIRITS (Proof gallons) (c)	TRANSACTION (a)	BOTTLED (Proof gallons) (b)	PACKAGE (Proof gallons) (c)
1. On Hand First of Month			27. On Hand First of Month		
2. Received (Other than line 3)			28. Bottled or Packaged		
3. Alcohol for Fuel Use Received From Customs Custody			29. Received		
4. Alcohol, Flavor, Materials Dumped			30. Inventory Overages		
5. Wine Mixed With Spirits			31. <b>Total</b> - Lines 27 Through 30		
6. Dumped For Further Processing			32. Transferred in Bond		
7. Gains			33. Withdrawn Tax Determined		
8. <b>Total</b> - Lines 1 Through 7			34. Withdrawn Free of Tax: For U.S. Hospital, Scientific or Educational Use		
9. Bottled or Packaged			35. Withdrawn Without Payment of Tax: For		
10. Wine Mixed With Spirits			36. For Exportation, Vessels and Aircraft, and Transfer to C.B.W.		
11. Used for Denaturation			37. Transferred to Production Account for		
12. Transferred In Bond			38. Withdrawn for Research, Development or Testing (Including Gov. Samples)		
13. Withdrawn Tax Determined			39. Destroyed		
14. Withdrawn Free of Tax: For U.S., Hospital, Scientific or Educational Use			40. Dumped For Further Processing		
15. Withdrawn Without Payment of Tax: For Addition to Wine			41.		
16. For Exportation & Transfer to C.B.W.			42.		
17. Transferred to Production Account for Redistillation			43.		
18. Withdrawn For Research, Development or Testing (Including Gov. Samples)			44. Recorded Losses		
19. Destroyed			45. Inventory Shortages		
20. Used for Redistillation			46. On Hand End of Month		
21.			47. <b>Total</b> - Lines 32 Through 46		
22.					
23.					
24. Losses			Department of The Treasury, Bureau of Alcohol, Tobacco and Firearms, Monthly Report of Processing Operation (Form ATF F 5110.28 may be copied and submitted in lieu of completing this section of the report.		
25. On Hand End of Month					
26. <b>Total</b> - Lines 9 Through 25					