

## **IMPORTANT REMINDER**

ALL CURRENT LICENSEES WHO TOOK THE PURCHASE OPTION OR WHO WERE SUCCESSFUL BIDDERS MUST SUBMIT:

- (1) YOUR BID PAYMENT IN FULL (must be submitted prior to processing any application);
- (2) A NEW APPLICATION PACKET, BACKGROUND CHECK INFORMATION & FEES AND ADDENDUM MATERIALS (available at <http://www.abca.wv.gov/rebid2010/Pages/default.aspx> ); AND
- (3) THE \$2,000.00 ANNUAL FEE,

**WELL IN ADVANCE OF JUNE 30, 2010** FOR YOUR RETAIL OUTLET THAT WILL BE INSPECTED AS TO THE REQUIREMENTS OF A FREESTANDING LIQUOR RETAIL OUTLET OR MIXED RETAIL LIQUOR OUTLET.

### **INSPECTIONS:**

THE WVABCA ENCOURAGES YOU TO MAKE YOUR BID PAYMENT, FILE YOUR APPLICATION AND PAY ALL FEES PRIOR TO JUNE 30, 2010 IN ORDER TO SCHEDULE AN INSPECTION AND ENSURE UNINTERRUPTED LIQUOR SALES.

**ALL CLASS A OR FREESTANDING LIQUOR RETAIL OUTLETS MUST MEET THEIR REQUIREMENTS SPECIFIED IN THE RULES AT 175 CSR 5** (available on the WVABCA website). This includes retail floor space square footage, product requirements and etc.

**ALL CLASS B OR MIXED RETAIL LIQUOR OUTLETS MUST MEET THEIR REQUIREMENTS SPECIFIED IN THE RULES AT 175 CSR 5** (available on the WVABCA website). This includes retail floor space square footage, product requirements, making product not highly visible to person located outside the restricted area, the 6 required restricted area posted signs (available at <http://www.abca.wv.gov/rebid2010/Documents/RestrictedStopSign020910.pdf> and <http://www.abca.wv.gov/rebid2010/Documents/RestrictedRectSign021010.pdf> and etc.)

THE WVABCA WILL BE CONDUCTING OVER 165 INSPECTIONS AND HAS LIMITED TIME FRAMES TO SCHEDULE INSPECTIONS.

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT A. KEITH WAGNER, WVABCA DEPUTY COMMISSIONER AT 304-558-2481 OR [A.KEITH.WAGNER@WV.GOV](mailto:A.KEITH.WAGNER@WV.GOV).